

JOSEPH P. LIBERATI

INTERMEDIATE SCHOOL

JPLIS School Parent and Family Engagement Policy

2024-2025

I. Annual Meeting The school shall convene an annual meeting at a convenient time to which all Title I parents shall be invited and encouraged to attend. During this meeting, the school will inform parents about the school's participation in the Title I program, explain its requirements, and outline their rights to be involved. The school can utilize Title 1 funds to pay reasonable and necessary expenses associated with parent involvement activities, if necessary.

- Parent Invitation sent home with students for JPLIS Fall Orientation presentations
- Meeting Agenda
- Fall Title 1 Orientation Parent Meeting- AM and PM meeting times, online and in-person available
- Slides Presentation available upon request
- Policy Shared at PTG meeting

II. Curriculum and Assessment The school will provide parents with a description and explanation of the curriculum in use, the forms of academic assessment used to measure student progress, and the achievement levels of the challenging State academic standards.

- Available through SLSD website
 - [District](#) website
 - [JPLIS website](#)
- Title 1 Progress Reports
 - STAR and Acadience reports
 - Sent home with the students
 - Winter and End of the Year

III. Parent Meetings and Participation If requested by parents, the school will offer opportunities for regular meetings where parents can formulate suggestions and participate in decisions related to their children's education. The school will respond to these suggestions as soon as practicably possible.

- Offering monthly Title1/MTSS student progress review meeting in person or via other electronic communications (telephone, email, computer aided video conference)
- Parent/Teacher conferences
- Conference with the Title 1 Teacher, Reading Specialist, MTSS Lead Teacher

JOSEPH P. LIBERATI

INTERMEDIATE SCHOOL

IV. Parent Comments on Schoolwide Plan If the plan is not satisfactory to Title I parents, the school shall submit any parent comments on the plan when making it available to the Local Education Agency (LEA).

V. Educating School Staff on Parent and Family Engagement The school shall educate teachers, specialized instructional support personnel, and other staff, with the assistance of parents, on the value and utility of parent and family contributions. Training will be provided on how to effectively reach out, communicate with, and work with parents as equal partners. Staff will also be trained on implementing and coordinating parent programs to build strong ties between parents and the school.

- SPAC Skits & Parent Communication discussed and shared at Faculty Meeting
- Publication and maintenance of a Student-Parent Handbook
- Infinite Campus training for teachers on tools available for communicating academic progress with parents

VI. Understanding Academic Standards and Monitoring Progress The school will assist parents in understanding the State's academic content standards, student achievement standards, and local academic assessments. Additionally, parents will be provided guidance on how to monitor their child's progress and collaborate with teachers to improve academic achievement

- Infinite Campus- online, daily progress and report cards
- Title 1 Progress Reports
 - STAR and Acadience reports
 - Winter and End of the Year
 - Sent home with the students
- Fall Orientation Presentation- invitation sent home with students and on Title 1 Teacher school webpage
- Spring Title 1 Parent Workshop- *Combatting the Summer Slide*- invitation sent home with students and on Title 1 Teacher school webpage
- Parent-Teacher Conferences- district calendar, IC emails
- Student/Parent Handbook
- MTSS program

JOSEPH P. LIBERATI

INTERMEDIATE SCHOOL

VII. School-Parent Compact A school-parent compact shall be jointly developed with parents. This compact will outline the responsibilities of parents, the entire school staff, and students in improving student achievement. Distribution methods below:

- Found in [Joseph P. Liberati Intermediate School Student and Parent/Guardian Handbook](#)
- [JPLIS First Day Forms](#)
- Parent Notification of Intervention- Letter sent home with students
- School District Website- Title 1 page
- Reviewed at the Title 1 Orientation Meeting **VIII. Parent Training and Resources** The school will provide materials and training to help parents work with their children to improve academic achievement. This may include literacy training, technology usage, and other resources that support parental involvement. Title 1 funds may be utilized to pay reasonable and necessary expenses associated with parent involvement activities if necessary by ESSA.
- Fall Title Orientation- Invitations sent home with students
- JPLIS Open House - Invitations sent home Infinite Campus emails
- Spring Parent Workshop - Invitations sent home with students
- Homework Club - Invitations sent home Infinite Campus text and emails
- Online Learning Programs (IXL, Math Fact Lab, Rocket Math, VmathLive!, Lexia Core5) reviewed in parent meetings, links in Intervention Google Classroom
- Mrs. Gavin's Teacher Page, Joseph P. Liberati Intermediate School webpage
- MTSS meetings
- Conference with the Title 1 Teacher, Reading Specialist, MTSS Lead Teacher
- Sharing of the PA State Parent Advisory Council Parent Resources Center link on district JPLIS school website page <https://www.spac.k12.pa.us/pa-resource-center>

IX. Flexible Meetings and Support Services To accommodate parents' schedules, the school will offer a flexible number of meetings, including morning and evening sessions. Title I funds may be used to provide transportation, child care, or home visits, as needed, to support parental involvement.

- Fall Meeting offered virtually and in-person during conferences week, presentation slides available on teacher web page
- Spring Meeting offered in the evening, virtually
- Parent in person or phone conference upon request

JOSEPH P. LIBERATI

INTERMEDIATE SCHOOL

X. Parent Involvement in Planning and Review The school shall involve parents in an organized, ongoing, and timely manner in the planning, review, and improvement of the Title I program. This includes the development of the school's Parent and Family Engagement Policy and, where applicable, the schoolwide program plan.

- Offering suggestions for programmatic changes at the November Title 1 Parent Orientation meeting
- Make suggestion for improvement during Parent-Teacher Conferences
- Completing surveys at the end of the school year and after the Spring Family Workshop

XI. Timely Information Sharing Title I parents shall receive timely information about Title I programs. The school will also, as feasible and appropriate, coordinate and integrate parent involvement programs and activities with other Federal, State, and local programs, including public preschool programs, to encourage greater participation in the education of their children.

- Flyers/Invitations to Workshops sent home with the students
- Parent-Teacher Conferences
- Title 1 Progress Reports, Winter and End of the Year- sent home with the students
- Partner with the Southern Lehigh Public Library to share the 5th and 6th grade Summer Reading Lists to help promote literacy during the summer

XII. Communication and Accessibility The school will ensure that all information related to school and parent programs, meetings, and other activities is provided in a format and language that parents and family members can understand.

- Translation of Title 1 Parent Notification Letter- sent home with students
- Translated Title 1 Orientation Letter- sent home with students
- Translation of Parent and Family Engagement Policy- Posted on the website
- Other translated documents sent home with the student as needed or required
- Provide print and/or electronic communication as needed
- Partner with ESL teacher and language translation services to contact parents on the phone to the extent possible

XIII. Inclusive Participation To the extent practicable, the school will provide opportunities for the informed participation of all parents and family members, including those with limited English proficiency, disabilities, and parents and family members of migratory children

- ESL teacher will collaborate and coordinate communication with parents, families, teachers or other school personnel necessary for the parent and family participation in the Title 1 program

JOSEPH P. LIBERATI

INTERMEDIATE SCHOOL

- Flexible, in-person and electronic meetings held with language translators to the extent possible
- Home visits conducted as needed by the Title 1 teacher, ESL teacher, nurse, guidance counselor, school psychologist, and administrator, as needed.
 - Collaborative referral to supportive community agencies as appropriate

This Parent and Family Engagement Policy has been developed jointly with, and agreed upon by, parents of participating Title I children and will be reviewed and updated regularly to ensure effectiveness.